About the Document

This document explains procedure for updating the information on Ministry of Steel Dashboard (http://dashboard.steel.gov.in). This will facilitate the PSU Users in timely updating the Monthly data for the Ministry Dashboard.

Authorship

This document has been developed by Statistics Division, Ministry of Steel with the help of National Informatics Centre-Ministry of Steel

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1. Open the web browser and open the

   1.1. URL http://dashboard.steel.gov.in/ministrydashboard/user

   Type User id and Password in the textbox

   Enter the arithmetic calculated value in the textbox and click on Login button

1.2. After the successful login following screen is displayed:

1.3. Click on the Menu bar to select the desired option.
2. **PSUs Performance**: Using this tab PSU users can add/update following Keyperformance parameters:

   i. Production  
   ii. Sales  
   iii. Financial  
   iv. Techno-economic  
   v. CSR Budget  
   vi. Safety  
   vii. CAPEX  
   viii. JVSI

2.1. **Production Parameters**: Select year, month and item from the dropdown lists and click on Search button.

In the grid enter values, select status of Data (Provisional/Final) and click on Submit button to save the data.
By default the status of data is stored as Provisional, and the PSU user can change the values.

PSU user cannot update the data, once the status of data is stored as Final.

The Final data will be visible on the Ministry dashboard after the approval from Ministry Administrator.

2.2. Sales Parameters

Sales Parameters: Select year, month and item from the dropdown lists and click on Search button.
2.3. Financial Parameters

Select year, month and item from the dropdown lists and click on Search button.
2.4. Techno-economic Parameters

Select year, month and item from the dropdown lists and click on Search button.
2.5. Corporate Social Responsibility

Select year and month from the dropdown list and click on Search button. Fill all mandatory fields and click on submit button.
2.6. Safety Issues

Fill all mandatory fields and click on submit button.
2.7. Capital Expenditure (CAPEX)

Fill all mandatory fields and click on submit button.
2.8. Joint Ventures / Strategic Initiatives (JVSI)

Select year, month from the dropdown lists and click on Search button.
3. Change Password

   Click on Change Password link.

   Fill all mandatory fields and click on update button.
4. Forgot Password

Click on Forgot Password Link button.
5. Log off

Click on Log off button